



## **Pueblo County Beekeepers Association Bylaws**

**Adopted September 5, 2019. Amended February 20, 2025.**

### **ARTICLE I**

#### **Name**

The name of the organization shall be the Pueblo County Beekeepers Association (Pueblo Bee Club).

### **ARTICLE II**

#### **Mission and Purposes**

The Mission of the Pueblo County Beekeepers Association is to promote sustainable beekeeping in Southern Colorado. It shall:

- a. Provide education for the public and beekeepers.
- b. Provide support for fellow beekeepers.
- c. Provide resources, including swarm rescue, honey extraction, hive management and pest control.
- d. Aid in the education of youth about beekeeping through youth programs such as 4-H.

### **ARTICLE III**

#### **Membership and Dues**

Section 1 - Membership will be open to any individual with an interest in beekeeping, pollinator health, or other aspects of bee culture. Membership is attained by submitting the required membership dues. All paid memberships shall have voting privileges.

##### **a. Memberships**

- a. Individual - One person with one voting privilege; includes one Colorado State Beekeepers Association membership, as appropriate.
- b. Family - Immediate family members with two voting privileges; includes one Colorado State Beekeepers Association membership, as appropriate.
- c. Corporate - Co-employees of a business or organization with three voting privileges; includes one Colorado State Beekeepers Association membership, as appropriate.

Section 2 - Annual adult, family and corporate membership dues will be determined yearly by the PCBA Board. Annual dues will include both PCBA and Colorado State Beekeepers Association membership at the discretion of the PCBA Board.

Section 3 - The membership year runs from January through December. New members joining after July may join for the remainder of that calendar year at a reduced rate, determined yearly by the PCBA Board.

Section 4 - Membership is open to all, irrespective of race, color, sex, or national origin.

## ARTICLE IV

### Officers

Section 1 - The PCBA Board shall consist of all current officers and three members at large, as elected by majority vote of the PCBA at the January business meeting. Additionally, the immediate past president may serve on the PCBA Board and an employee of the CSU Extension Office may be appointed by the Executive Committee to serve on the PCBA Board. The Executive Committee shall consist of the President, Vice President, Secretary, and Treasurer. Each individual committee member shall have one vote. For the executive committee positions including the president, vice president, secretary and treasurer there is an allowance for co-chairs in each position. Two names would need to be submitted for membership approval at the January voting membership meeting and both individuals would need to be approved by the general membership. Same terms of election would apply as listed below. Each co-chair position will still only count as one vote.

All former presidents who fulfill their terms will be granted a lifetime Pueblo County Beekeeper's Association membership. This would be a family membership which covers two individuals.

#### a. Terms

- a. Officer terms are to be two years in duration.
- b. Elections for President and Vice President will be held in alternate years. (For the 2019 election the Vice President position will be for a term of three years to accomplish this offset.)
- c. All officer positions may be occupied by the same person for consecutive terms, if elected.
- d. Positions that become unoccupied in midterm will be filled for the remainder of the term by appointment of the board.

#### Section 2 - Duties of officers:

- a. The president shall conduct meetings, direct business of the organization, call special meetings when needed and any other duties as needed.
- b. The Vice President shall support the President and assume the duties of the President in his/her absence.
- c. The Secretary shall keep minutes and attendance records for all meetings. The Secretary shall work with the Treasurer to maintain a roster of paid members who will be eligible to vote.
- d. The Treasurer shall
  - a. conduct the banking business of the association,
  - b. maintain complete and accurate records of the association's funds,
  - c. provide a reconciled financial report quarterly to the Executive Committee and a yearly financial report and budget at the January Business Meeting.

- d. The Treasurer will be responsible for forwarding State dues to the Colorado State Beekeepers Association when, under board discretion, PCBA membership dues include membership to CSBA.
- e. All business transactions will require two unrelated officers' signatures.
- f. All un-budgeted expenditures will require approval of the majority of members present.

Section 3 - Officer Elections:

- a. Elections of officers will be held at the January Business meeting and be conducted by a simple majority vote of members present.
- b. Officers may be removed from office by a majority vote of the membership or by a 2/3 vote of the Executive Committee.

**ARTICLE V**

**Executive Committee**

Section 1 - The PBCA Board shall consist of all current officers and three members at large, as elected by majority vote of the PCBA at the January business meeting.

Additionally, the immediate past president may serve on the PCBA Board. The Executive Committee shall consist of the President, Vice President, Secretary and Treasurer. Each individual committee member shall have one vote.

Section 2 - The Executive Committee shall meet a minimum of 4 times a year.

Section 3 - A quorum shall be 51% of the committee.

**ARTICLE VI**

**Committees**

The president shall appoint such committees as are deemed necessary to accomplish the PCBA's purpose. Committees shall serve at the pleasure of the President.

**ARTICLE VII**

**Amendments**

These bylaws can be amended at any regular meeting of PCBA members, by affirmative vote of two-thirds of the members present at any regular meeting, provided that all members are made aware of the prospective changes, via written or electronic means, at least 14 days prior to vote.